

# AGENDA

**Meeting:** ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD  
**Place:** Cricklade Town Hall, High St, Cricklade, SN6 6AE  
**Date:** Wednesday 18 March 2015  
**Time:** 6.30 pm

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Including the Parishes of Braydon, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoz, Lyneham & Bradenstoke, Marston Meysey, Purton, Tockenham and Royal Wootton Bassett.

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**The area board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact the Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6.00pm.**

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Please direct any enquiries on this agenda to:

Kevin Fielding (Democratic Services Officer) on 01249 706612 or [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk) or Alison Sullivan (Community Area Manager – Royal Wootton Bassett and Cricklade Area) on 07917 721371 or [alison.sullivan@wiltshire.gov.uk](mailto:alison.sullivan@wiltshire.gov.uk).

All the papers connected with this meeting are available on the Wiltshire Council website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk).

Press enquiries to communications on direct lines 01225 713114/713115.

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## Wiltshire Councillors

Allison Bucknell ( <b>Chairman</b> )	Lyneham
Bob Jones	Cricklade & Latton
Chris Hurst	Royal Wootton Bassett South
Mollie Groom	Royal Wootton Bassett East
Jacqui Lay ( <b>Vice Chairman</b> )	Purton
Mary Champion	Royal Wootton Bassett North

	<b>Time</b>
<p>1     <b>Chairman's Welcome and Introductions</b></p>	<b>18:30pm</b>
<p>2     <b>Apologies for Absence</b></p>	
<p>3     <b>Minutes</b> (<i>Pages 1 - 8</i>)</p> <p>To approve the minutes of the meeting held on the 21<sup>st</sup> January 2015.</p>	
<p>4     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5     <b>Wiltshire - The Wider Picture</b> (<i>Pages 9 - 14</i>)</p> <p>News and information on what's going on in your local community and across the county:</p> <ul style="list-style-type: none"> <li>• Universal Credit.</li> <li>• Health Watch Wiltshire – February update.</li> </ul>	<b>18:40pm</b>
<p>6     <b>Spotlight on Partners</b></p> <p>To receive updates from our key partners, including:</p> <ol style="list-style-type: none"> <li>a. Wiltshire Police</li> <li>b. Wiltshire Fire and Rescue Service</li> <li>c. Lyneham Defence College of Technical Training</li> <li>d. Wiltshire Clinical Commissioning Group</li> <li>e. Neighbourhood Planning Working Group</li> <li>f. Community-Led Planning Steering Groups</li> <li>g. Chambers of Commerce/Business Associations</li> <li>h. Community Groups</li> <li>i. Housing Associations</li> <li>j. Network Rail</li> <li>k. RWB Arts Festival &amp; Memorial Hall</li> <li>l. Royal Wootton Bassett Sports Association</li> </ol>	<b>18:45pm</b>

7	<p><b>Strengthening our Communities</b> (Pages 15 - 22)</p> <p>We are doing this by:</p> <p><b>1.Working with our young people to provide positive leisure activities</b></p> <ul style="list-style-type: none"> <li>• Update from Pete Smith – Community Youth Officer, Wiltshire Council.</li> </ul>	19:00pm
	<p><b>2.Bringing Community together for events and celebrations</b></p> <ul style="list-style-type: none"> <li>• Legacy – Alison Sullivan – Community Area Manager, Wiltshire Council.</li> <li>• Walking Festival - Alison Sullivan – Community Area Manager, Wiltshire Council.</li> </ul>	19:10pm
	<p><b>3.Supporting Community projects and facilities</b></p> <p><b>Applicant:</b> Tockenham Village Hall  <b>Project Title:</b> Refurbishment of Tockenham Village Hall - £5,000.</p> <p><b>Applicant:</b> Cricklade Town Hall  <b>Project Title:</b> Cricklade Town Hall - Extra Chairs - £994.80.</p> <p><b>Applicant:</b> Lyneham Scout &amp; Guide Association  <b>Project Title:</b> Lyneham Scout &amp; Guide HQ storage facility - £618.79.</p> <p><b>Applicant:</b> Royal Wootton Bassett Branch of Wilts &amp; Berks Canal Trust  <b>Project Title:</b> Studley Grange Wildlife Trail Installation of fencing - £2,900.</p> <p><b>Applicant:</b> Wiltshire Portage  <b>Project Title:</b> Wiltshire Portage ipad - £365.99.</p> <p><b>Applicant:</b> Cricklade &amp; District Community Association  <b>Project Title:</b> Walk to fitness, via improved safer walkway - £1,375.</p> <p><b>Applicant:</b> Royal Wootton Bassett Town Trust  <b>Project Title:</b> Repatriation Archiving Project – Digitisation - £4,700.</p> <p><b>Applicant:</b> Clyffe Pypard and Bushton Village Hall Committee  <b>Project Title:</b> New heating control - £239.40.</p>	19:25pm

**Applicant:** Royal Wootton Bassett Rugby Football Club  
**Project Title:** New Posts and Playing Pitch Access - £5,000.

**Applicant:** Marston Meysey Village Hall Association  
**Project Title:** Marston Meysey Village Hall New Central Heating System -£5,000.

#### **Councillor initiative**

To award £1,000 revenue for community initiatives to support the Magna Carta celebrations in 2015.

**Total grant amount requested at this meeting** - £21,198.98 + £1,000 revenue.

**Total amount allocated so far** - £19,591.

#### **4.Safer Roads**

**20:00pm**

- Community Area Transport Group Projects – Cllr Bob Jones.

#### **5.Emergency Planning/Community Resilience**

**20:10pm**

- Parish representatives to update.

8 **Spotlight on Parishes\_***(Pages 23 - 24)*

9 **Task & Working Group Updates**

**20:15pm**

To consider reports from the following task groups and make any necessary decisions:

- a. Royal Wootton Bassett Shadow Community Operations Board
- b. Cricklade Shadow Community Operations Board
- c. Caring about Dementia Task Group
- d. Older Peoples Accommodation Task Group
- e. Cricklade Extra-Care Working Group
- f. Community Area Transport Group (CAT-G)

10 **Wrap up**

**20:30pm**





# MINUTES

**Meeting:** ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD  
**Place:** Bushton & Clyffe Pypard Village Hall, Bushton, Wiltshire, SN4 7PX  
**Date:** 21 January 2015  
**Start Time:** 6.30 pm  
**Finish Time:** 8.30 pm

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Please direct any enquiries on these minutes to:

Adam Brown, direct line 01249 70661218038 or e-mail [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Papers available on the Wiltshire Council website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Allison Bucknell (Chairman), Cllr Mollie Groom (Vice Chairman),  
Cllr Mary Champion, Cllr Chris Hurst and Cllr Jacqui Lay

### **Wiltshire Council Officers**

Julia Densham (Community Area Manager), Adam Brown (Democratic Services Officer)

### **Town and Parish Councillors**

Cricklade Town Council – Mark Clarke

Royal Wootton Bassett Town Council – Helen Field, Liz Lewis

Broad Town Parish Council – Veronica Stubbings

Clyffe Pypard Parish Council – Peter Gantlett

Lydiard Millicent Parish Council – John Bennett

Lyneham and Bradenstoke Parish Council – Lynn Thrussell, Judy Selby-Boothroyd,

Judy Digman, Geoff Jackson-Hains. John Webb

Purton Parish Council – Geoff Greenaway

Tockenham Parish Council – Diana Kirby

### **Partners**

Wiltshire Fire and Rescue Service – Mike Franklin

Chambers of Commerce – Maria Glass

**Total in attendance: 50**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
16	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Wootton Bassett &amp; Cricklade Area Board and introduced the councillors and officers present.</p>
17	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>           Cllr Bob Jones MBE – Royal Wootton Bassett Area Board            Ellen Blacker – Good Neighbours            John Davies – Royal Wootton Bassett Arts Festival            Dr Richard Pagett – Northern Community Area Partnership            Ruth Szybiak – Cricklade Shadow Community Operations Board (SCOB)            Clive Wilce – Cricklade SCOB         </p>
18	<p><u>Minutes</u></p> <p>The minutes of the meeting held on Wednesday 26 November 2014 were deferred until the 18 March 2015 for approval. This was due to the temporary absence of the Democratic Services Officer.</p>
19	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
20	<p><u>Wiltshire - The Wider Picture</u></p> <p>The following Chairman's Announcements were noted:</p> <p><b>a) Paper 10: Integrated Performance Management Report</b>        Those interested in obtaining more information were encouraged to get in touch using the email address provided in the announcement.</p> <p><b>b) Dementia in Wiltshire: The Role of Healthwatch Wiltshire</b>        People who had been experiencing issues with dementia care in Wiltshire were urged to get into contact with Healthwatch Wiltshire (HWW).</p> <p>The Great Western Hospital (GWH) was looking for musicians to visit dementia wards and play for the patients.</p> <p><b>c) Dog Fouling Signage</b>        A limited number of signs were available that Parish Councils could request if needed.</p>



	<p><b>d) Core Strategy</b>  The Wiltshire Core Strategy had been adopted at the meeting of Full Council on 20 January 2015. There would be a six week period where it could be taken to judicial review. The strategy would put in place protection for sustainable planning.</p>
21	<p><u>Spotlight on Partners</u></p> <p>Updates from partners were received as follows:</p> <ul style="list-style-type: none"> <li><b>i. Wiltshire Police</b> There were no updates.</li> <li><b>ii. Wiltshire Fire and Rescue Service</b> A written update was circulated at the meeting.</li> </ul> <p>A number of recruitment events were being held within Royal Wootton Bassett in order to attract new on-call firefighters. "Have a go" evenings were being held at the Station Road fire station between 7-9pm on 21 and 28 January 2015.</p> <p>On-call firefighters would receive the same training as whole-time colleagues and would respond to various emergency situations.</p> <p>More information for those who could not attend the events was available on the Wiltshire Fire Service website.</p> <ul style="list-style-type: none"> <li><b>iii. Lyneham Defence College of Technical Training</b> The update was taken during the Lyneham Defence College of Technical Training agenda item.</li> <li><b>iv. Wiltshire Clinical Commissioning Group</b> There were no updates.</li> <li><b>v. Local Youth Network (LYN)</b> Pete Smith announced that the LYN management group had been putting together a needs analysis to take to schools.</li> </ul> <p>The LYN management group for Royal Wootton Bassett and Lyneham had been set up. Work was ongoing towards looking to put together a LYN management group for Cricklade. Those interested were invited to get in contact.</p> <p>An event would be held on 25 February 2015 for the wider LYN. All groups interested in the future of young people in the area were invited.</p> <p>Three youth projects were due to start, with two more in the pipeline.</p>

	<p><b>vi. Neighbourhood Planning Working Group</b>  John Bennett stated that the North East Wiltshire Villages Neighbourhood Plan was progressing. Work was being done with contractors to get what was needed from them.</p> <p>In Royal Wootton Bassett the strategic housing land allocation scoring had been completed. The next stage was set to take place around March 2015, where residents would be consulted. It was hoped that the plan would be finished by the end of 2015.</p> <p>The second consultation round in Cricklade had finished.</p> <p><b>vii. Community-Led Planning Steering Groups</b>  There were no updates.</p> <p><b>viii. Chambers of Commerce/Business Associations</b>  There were no updates.</p> <p><b>ix. Community Groups</b>  Jenny Stratton – Wiltshire &amp; Berkshire Canal Trust:  The Canal Trust had won £50,000 in People’s Millions lottery grant to convert a landfill site into a wildlife trail. Work on the seat at Templar Firs, which the Area Board had granted funding to restore, had been completed.</p> <p><b>x. Housing Associations</b>  There were no updates.</p> <p><b>xi. Network Rail</b>  The update was taken during the Network Rail agenda item.</p> <p><b>xii. Royal Wootton Bassett Arts Festival &amp; Memorial Hall</b>  The next AGM would be held on 31 January 2015.</p> <p><b>xiii. Wootton Bassett Sports Association</b>  A written update was provided.</p>
22	<p><u>Local Highways Investment Fund</u></p> <p>The list of proposed schemes for 2015/16 was presented.</p> <p>It was explained that the list was created through officer recommendations on which areas of road needed resurfacing. The Area Board had been asked to approve the list of schemes for 2015/16.</p> <p>Any not included on the list were asked to be fed through CATG.</p> <p>A question was asked on issues C120 and C130. It was hoped that the</p>

	<p>resurfacing included the area by the sewage-works.</p> <p><b>Decision</b></p> <ol style="list-style-type: none"> <li><b>1. To note the progress made on implementing road resurfacing and safety schemes in 2014/15.</b></li> <li><b>2. To approve the proposed list of schemes for 2015/16.</b></li> </ol>
23	<p><u>Lyneham Defence College of Training</u></p> <p>Captain Bob Rusbridger was in attendance to deliver a presentation on Lyneham Defence College of Training.</p> <p>New buildings and areas of construction were pointed out around the defence college on the slide presentation. These included: a new instructional block, which had been fitted with air conditioning and new mechanics; a Royal Electrical and Mechanical Engineers (REME) workshop which had been refurbished and fitted with new heating and lighting, and a new classroom; a gymnasium facility; and a new accommodation block.</p> <p>The REME recovery training area was described as being an essential part of their training. Vehicles would be dropped into water and the training would require them to recover the vehicles.</p> <p>Current planning regulations stated that the 25metre firing range must now be covered with a roof.</p> <p>The solar development area had been granted planning permission at the end of 2014, with the Cabinet Office giving the go ahead in January 2015. 130,000 solar panels would be fitted by the 31 March 2015. Access would be through the A-site in Bradenstoke.</p> <p>A question was asked on possible community contribution as a result of the solar panels. It was understood that the only monetary deal was between British Solar Renewables and the Ministry of Defence (MOD). The deal had been driven by the Cabinet Office and not the MOD. Wiltshire Council officers were looking into the high voltage cable which would run from the site to the national grid north of the M4; information would be shared when available.</p> <p>Full occupancy of 1500 was expected at the new accommodation by the end of September 2015.</p> <p>The roundabout mentioned in the original plan was stated as being a part of the third tranche, currently they were in the first tranche.</p>
24	<p><u>Network Rail</u></p> <p>Steve Keighly, Senior Project Manager, and Gabriela Stanciu, Communication and Stakeholders Engagement Officer, were in attendance to deliver a</p>

presentation on the Network Rail electrification programme.

A comprehensive modernisation of the whole rail route was said to include electrification from London to Swansea. This would include 247 miles of route to be electrified. Within this were 179 bridges, 12 tunnels, and 33 stations.

The project was taking place to allow the increase capacity with the introduction of longer trains, along with reducing environmental impact.

The bridge at Chaddington/Swindon Road would have a temporary bridge built alongside it to avoid disruption. Work was scheduled for May 2015, however the date was considered unlikely due to the structure's listed status and consultation. The expected date was November or December 2015.

Work at Templars Farm had been continuing for several months. The structure was successfully reconstructed on 12 October 2014 and was planned to reopen early February 2015.

The plan for the Skew Bridges at Hunts Mill and Bath Road was outlined. As the bridge at Hunts Mill was a listed structure, whilst the other was not, a plan had not yet been finalised. They were currently doing what they could to avoid reconstructing the bridges. Work was still on schedule to start in December 2015, with onsite presence scheduled in October 2015.

A lot of effort had been spent to find the right solution at Station Road/Marlborough Road where there was a road and pedestrian bridge alongside each other. This would be combined into a single bridge. The bridge could not be widened due to funding and time restraints. Planned delivery would be May 2015.

At Marlborough Road they had looked at how quickly the work could be performed. Road closure was limited to one week, and the work could not be completed in this timeframe. Building a temporary bridge would be problematic. Installing a temporary road was stated to be the main option at the current moment in time.

Questions were asked on the temporary road. The instalment had been agreed in principle after consultation with Wiltshire Council, and the cost to Network Rail would be £2million. It was confirmed that the bridge would not be closed until the temporary road had been completed. The temporary road could be completed in 4 months if the plans were in place and would be removed immediately after work was completed. Design details for the temporary road would be shared with residents when available.

It was asked whether Network Rail would compensate businesses for any custom lost. Network Rail was unable to provide compensation. If there were specific issues that needed to be taken up, they were dealt with on a case by case basis.

	<p>Consultation would be taken with individual parishes; Gabriela Stanciu was introduced as the contact.</p>
25	<p><u>Investing in our Community</u></p> <p>The Area Board considered the following applications to the Community Area Grant Scheme 2014/15:</p> <p><b>Decision</b></p> <ol style="list-style-type: none"> <li>1. <b>To award Dance Common Management Group £3,800 towards a capital improvement project.</b> <i>Reason:</i> <i>The application met the Community Area Grant Criteria 2015/16.</i></li> <li>2. <b>To award the Wiltshire Wildlife Trust £2,657 towards the creation of a community garden.</b> <i>Reason:</i> <i>The application met the Community Area Grant Criteria 2015/16.</i></li> <li>3. <b>To award Cricklade Community Choir £996 for the purchase of an digital piano and accessories.</b> <i>Reason:</i> <i>The application met the Community Area Grant Criteria 2015/16.</i></li> <li>4. <b>To award Purton War Memorial and Village Centre Charity £516 for the purchase of fire retardant curtains and blinds.</b> <i>Reason:</i> <i>The application met the Community Area Grant Criteria 2015/16.</i></li> <li>5. <b>To note the joint application to the Dog Fouling Fund for £789 from Cricklade Town Council and Purton Parish Council.</b></li> <li>6. <b>To note that £2,800 provisionally approved funding for a youth project bid to GreenSquare had been partially successful.</b></li> <li>7. <b>To note the area board current budget balances.</b></li> </ol>
26	<p><u>Spotlight on Parishes</u></p> <p>There were no updates.</p>
27	<p><u>Task &amp; Working Group Updates</u></p> <p><b>a. Royal Wootton Bassett Shadow Community Operations Board (SCOB)</b></p> <p>Disappointment was expressed as all consultations and feasibility studies had been performed, but the SCOB had been stymied at each turn. A letter had</p>

	<p>been written to Cllr Jane Scott OBE, Laurie Bell, and Cllr Johnathon Seed, but no response had yet been received.</p> <p>Cllr Bucknell stated she had heard there was a commitment to providing a campus, and would chase up responses to the letter.</p> <p><b>b. Cricklade Shadow Community Operations Board (SCOB)</b> A written update was provided.</p> <p><b>c. Caring about Dementia Task Group</b> The task group was still regularly meeting and was chaired by Lynda Frost and would be focusing on businesses.</p> <p><b>d. Older Peoples Accommodation Task Group</b> An update was provided at the last meeting by St John's Care Trust. There were no plans to close Cedars Care Home Purton or Ridgeway House in Royal Wootton Bassett.</p> <p><b>e. Cricklade Extra-Care Working Group</b> There were no updates.</p> <p><b>f. Community Area Transport Group (CATG)</b> There were no updates.</p>
28	<p><u>Wrap up</u></p> <p>It was announced that this would be Julia Densham's (Community Area Manager for Royal Wootton Bassett and Cricklade) last Area Board meeting. Thanks were expressed from Cllr Bucknell and the Area Board for her hard work in the area. Allison Sullivan would be returning as Community Area Manager for the short-term.</p> <p>The next Area Board meeting would be held on Wednesday, 18th March, 2015, 6.30 pm, at Cricklade Town Hall, High St, Cricklade SN6 6AE.</p>

## Chairman's Announcements

<b>Subject:</b>	<b>Universal Credit – background and update on steps to roll out the scheme</b>
<b>Officer Contact Details:</b>	<b>Ian P Brown, Revenue &amp; Benefits</b> <b>Direct Line:</b> (01225) 716701
<b>Further details available:</b>	Ian P Brown

### Summary of announcement:

Universal Credit will begin in Wiltshire on 16 March 2015, following an announcement by the Wessex branch of the Department of Work and Pensions (DWP)

Many people on benefits believe that the financial risks of moving into work are too great. For some, the gains from work, particularly if they work part-time, are small, and any gain can easily be cancelled out by costs such as transport.

The government believes that:

- the current benefit system is too complex
- there are insufficient incentives to encourage people on benefits to start paid work or increase their hours

Through Universal Credit the government is aiming to:

- make the benefit system fairer and more affordable
- reduce poverty, worklessness and welfare dependency
- reduce levels of fraud and error

The intention of reforming the welfare system is to help more people to move into and progress in work, while supporting the most vulnerable.

Universal Credit (UC) is the latest national welfare benefit which will eventually replace six other benefits provided by the DWP and HMRC. UC will eventually replace Income Support, Income Based Job Seekers Allowance, Income based Employment Support Allowance, Child Tax Credit, Working Tax Credit and Housing Benefit.

Claimants will always be encouraged to apply on line and report any change in circumstance, on line. The completed claim will not be processed locally but in a Service Centre in either Glasgow or Bolton. (A slide set entitled UC Welcome Pack is attached)

It is important to note that in this initial phase, which runs from 16 March 2015 to May 2016, only single, unemployed people will qualify for UC. Couples, families with children and those in work but entitled to any of the benefits listed above, will either be transferred or asked to apply for UC from May 2016 onwards. Based on the qualifying criteria it is estimated 3,000 residents could qualify for UC in Wiltshire 2015-16. Every UC award will be paid monthly, in arrears, and claimants will receive their payment direct, approximately five weeks after the claim is registered.

Some support will be available to those who either struggle with the delay in payment, through an advanced payment made by the DWP, which will then be recovered from on-going payments. When rent is not paid on time a landlord can apply to the DWP for an alternative payment arrangement (known as an APA).

Whilst support in terms of budgeting will be made available through the council, management of complex debt may require referral to agencies better equipped, in this case the Citizens Advice Bureau. The council's role will be to ensure that residents are supported in the initial stages of their claim and:

- To provide access to computers,

## **Chairman's Announcements**

- Assistance to get on line and apply on line
- Budgeting support and money advice
- Supporting vulnerable claimants and providing access to discretionary funds and local welfare provision.

A great deal of work has already taken place to provide agencies with information about the transition to universal credit. The DWP and the council have spent considerable time in negotiations to develop a Delivery Partnership Agreement which includes a framework for payment to meet aspects of our service delivery. Wiltshire is therefore well placed to be one of the first local authorities in the west to support the roll out of universal credit and set out below is some of the preparatory work.

- The Wiltshire Online project and the provision of 180 new computers in our libraries.
- The council's corporate research team produced an extensive report entitled Universal Credit: analysis of risk.
- Joint working between the DWP and librarians in conjunction with other voluntary groups to support people to access information and apply for benefits online.
- Undertaken a project to replace the current paper based housing benefit application form with a web based E-form.
- The provision of training through children's centres to stakeholders and voluntary sector in conjunction with Wiltshire Money.
- The involvement of Wiltshire staff working with the DWP at the highest level in terms of project planning and attendance at Technical Working Groups in London.
- A track record of delivering change, particularly welfare reforms, through partnership working across Wiltshire.
- Robust and carefully managed discretionary schemes (Local welfare provision, Discretionary Housing Payments and the latest discretionary council tax reduction) that can be used to support those in the most difficult financial circumstances

There are details on the next page of the eligibility criteria and details of the information claimants will need to make a claim online.

For further information about any of the research papers or details regarding any of the projects above please contact either Ian P Brown, Head of Revenues and Benefits, Julie Higinbotham, Benefits Manager at Wiltshire Council or Jackie Tuckett, Partnership Manager at the DWP.

There is extensive information made available on the government's own [website](#).

### **Universal Credit Expansion Eligibility**

Claimants must:

- Be single.
- Must have a National Insurance Number.
- Be aged between 18 and 60 and six months.
- Not own or partially own the home they live in.



## ***Chairman's Announcements***

- Not be homeless or live in support or exempt accommodation.
- Not live in the same household as a member of the regular or reserved army who is absent from home on duty.
- Be a British citizen, resident in the United Kingdom (UK) for the last two years (not absent outside the UK during those two years for four weeks or more).
- Not have a child or qualifying young person (QYP) living with them some or all of the time.
- Not be an adopter with whom a child is expected to be placed within the first two months of the UC claim or a foster parent.
- Not be liable to pay child support maintenance.
- Not be responsible for providing care to a person with physical or mental impairment, unless on a paid or voluntary work basis.
- Must not have a fitness for work note or applied for a fitness for work note. Claimant must declare themselves fit for work.
- Must not be considered as having limited capability for work.
- Not be pregnant, or have been pregnant in the last 15 weeks.
- Not require a person acting on their behalf e.g. Personal Acting Body (PAB) or Corporate Acting Body (CAB).
- Not be in education or training of any kind.
- Not be self-employed.
- Not be a company director or part of a limited liability partnership.
- Be unemployed or declared earned income for the first month of the UC claim is not expected to exceed £330.
- Capital must not exceed £6000.
- Must have a bank, building society, post office or current account with a credit union.
- Must not be entitled to old rules Employment and Support Allowance (ESA), old rules Jobseekers Allowance (JSA), Income Support (IS), Incapacity Benefit (IB), Severe Disablement Allowance (SDA) , Disability Living Allowance (DLA), OR Personal Independence Payment (PIP).
- Must not be awaiting a decision on a claim for old rules ESA, old rules JSA, IS, Child Tax Credit (CTC), Working Tax Credit (WTC) or Housing Benefit (HB).
- Must not be awaiting the outcome of an application to revise a decision of non-entitlement to old rules ESA, old rules JSA, IS and HB.
- Must not have an undecided appeal against non-entitlement to old rules ESA, old rules JSA and IS.





## Update for Area Boards - February 2015

### Focusing on Dementia

One of Healthwatch Wiltshire's (HWW) top priorities is dementia. This is because of what local people told us when we attended the 'what matters to you' events which were hosted by Community Area Partnerships and Area Boards in 2014. We have been working with local charities in Wiltshire to monitor the new Wiltshire dementia strategy. We are working with Alzheimer's Support, Alzheimer's Society, Age UK Wiltshire, Age UK Salisbury and District, Carer Support Wiltshire and Swan Advocacy.

We have held workshops across the county, where local people have been invited to share their experiences of local dementia services. Over 120 people participated in the workshops. People were also given the opportunity to take part in a one-to-one interview with a member of HWW staff or a trained volunteer. HWW is collating all the feedback and putting together a report of the findings to date. Further workshops are scheduled for later in the year, where we will continue to gather feedback. Please do get in touch with HWW if you would like to participate in the workshops.

### Consultation on Specialist Dementia Hospital Care in Wiltshire

NHS Wiltshire Clinical Commissioning Group (CCG) is consulting on the permanent location of specialist dementia hospital care. To help them make a decision about where this care should be, they want to hear what local people think. HWW has been independently facilitating the consultation. This has involved public meetings, talking to people in service user groups, inviting people to complete a questionnaire, and encouraging people to talk to us and tell us what they think.

HWW has now held all of the dementia consultation events, and is currently in the process of pulling together all of the feedback into a report. This report will be widely available for everyone to read and help with the decision making process, ensuring that people's voices are heard. The report will be available around the 17 March 2015. If you would like a copy then please contact us.

### Wiltshire's Better Care Plan

HWW want to make sure that health and social care services for older people in Wiltshire are working well for them, their unpaid carers and their families. We are speaking to older people and their unpaid carers about their journey through the health and care system and encouraging them to share their experiences. We want to understand whether they, their families and unpaid carers are involved as much as they wanted to be in decisions about their care.

This is all part of Wiltshire's Better Care Plan which is designed to put patients at the centre of their care, provide care closer to home, prevent avoidable hospital admissions, and ensure patients can leave hospital as soon as they are well enough to either return home or continue their care in another setting. Wiltshire Council and NHS Wiltshire Clinical Commissioning Group have agreed to work together to achieve all this. More information about Better Care can be found here: <http://www.wiltshire.gov.uk/better-care-plan-summary.pdf>

Contact us:

Tel 01225 434218

[info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk)

[www.healthwatchwiltshire.co.uk](http://www.healthwatchwiltshire.co.uk)

HWW will be collecting together all the feedback it receives about people's experiences and reporting this back to local people, commissioners, and providers of services.



## Crime and Community Safety Briefing Paper Wootton Bassett & Cricklade Community Area Board – March 2015



### 1. Neighbourhood Policing

**Sector Commander:** Insp Dave Hobman

**NPT Sgt:** Donna West

#### **Wootton Bassett Town Centre Team**

Beat Manager – Georgie Romani

PCSO – Jim Wale

PSCO – Andrea Hector

#### **Wootton Bassett Lyneham & Rural villages Team**

Beat Manager – PC Steve Porter

PCSO – Andy Singfield

#### **Cricklade & Purton Team**

Beat Manager – PC Lee Kuklinski

PCSO Nicola Allan

PCSO Richard O'Halloran

### 2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

### 3. Performance and Other Local Issues

EO Royal Wootton Bassett NPT	Crime				Detections*	
	12 Months to February 2014	12 Months to February 2015	Volume Change	% Change	12 Months to February 2014	12 Months to February 2015
Victim Based Crime	848	845	-3	● -0.4%	20%	16%
Domestic Burglary	44	61	+17	● +38.6%	11%	5%
Non Domestic Burglary	118	82	-36	● -30.5%	2%	4%
Vehicle Crime	75	74	-1	● -1.3%	4%	1%
Criminal Damage & Arson	163	149	-14	● -8.6%	18%	16%
Violence Against The Person	155	208	+53	● +34.2%	34%	31%
ASB Incidents	578	584	+6	● +1.0%		

\* Detections include both Sanction Detections and Local Resolutions

Recorded Performance over the last quarter shows an improvement across all crime types.

There remains a Sector focus on the issues of Burglary and Violence which remain at higher levels than in the previous 12 month period.

- Additional resources are regularly patrolling the area with the intention of preventing and detecting offenders.
- Our ethical recording of violent crime has increased reporting levels across the whole force area

We have seen an increase in anti-social behaviour in the Town in recent weeks, I have authorised Dispersal Orders which enable officers to direct people from the Town if their behaviour is or could become ASB. We are also working with our partners in Wiltshire Council to ensure a lasting improvement in this matter.

Since last updating the Area Board I am pleased to be able to welcome PC Georgie Romani to the Town Centre beat and PS Donna West to the role of sergeant across this and Malmesbury's Neighbourhood Policing Areas.

### **Inspector David Hobman**

**Sector Inspector**

**Chippenham, Calne, Corsham,**

**Royal Wootton Bassett, Malmesbury and Cricklade**

**Wiltshire Police**

DDI: 01249 709502

Email: [david.hobman@wiltshire.pnn.police.uk](mailto:david.hobman@wiltshire.pnn.police.uk)



[wiltspoliceDH](#)

## Briefing report for the Royal Wotton Bassett & Cricklade and Marlborough Area Boards



Wiltshire Fire & Rescue Service has grouped together neighbouring fire stations into station hubs, to work more effectively and efficiently, supporting each other to improve the service we provide.

### Responding to incidents:

Your Area Board's / Locality's communities immediate emergency response will be provided by staff at these stations and where necessary additional support from staff and specialist equipment from other stations.

### Prevention work:

Staff from other departments also provide the community with specialist services giving fire safety and road safety advice and interventions such as talks and visits.

### Protection work:

Specialist staff provide expert knowledge, give advice and undertake enforcement action working very closely with the planning authorities to keep communities safe from fire.

### Warning given over dangers of chip pans

Last year, over half of all accidental fires in the home in England were linked to cooking. Many of these were caused by deep fat frying, and over 3,000 people are injured in these kinds of fires each year.

Deep frying requires heating a large volume of oil to extremely high temperatures. The oil can cause terrible burns, and it can go up in flames. In fact, it's an ideal fuel for a fire and, as such, it's difficult to put out. Homemade chips are great, but the safest way to deep fry is to use a thermostat controlled deep fat fryer rather than a chip pan, as the thermostat stops it from overheating - or, even better, use oven chips!"

Top tips for cooking are:

- Never fill a chip pan more than a third full of oil.
- Take care when cooking with oil - it sets alight easily.
- If the oil starts to smoke, it's too hot. Turn off the heat and leave it to cool.
- Ideally, use a thermostat controlled deep fat fryer, which can't overheat.
- Don't leave cooking unattended - a forgotten pan can lead to disaster.

- If you've consumed alcohol, don't be tempted to cook with a chip pan.
- Avoid children being in the kitchen alone when cooking on the hob.

If a pan does catch fire:

- Don't take any risks. Turn off the heat if it is safe to do so but don't try and move the pan.
- NEVER throw water over the fire - that will cause a fireball.  
Don't tackle the fire yourself - get out, stay out, call 999.

### **Fire precept set for coming year**

Wiltshire and Swindon Combined Fire Authority has agreed to increase its band D fire precept by 1.98% for the coming year.

At a meeting today (12 February), members adopted a net revenue budget of £24,606,900 for 2015/16 - which includes a £357,300 contribution from general reserves. This represents a 0.8% reduction in budget from 2014/15.

This 1.98% increase means that the payment for the Fire & Rescue Service by an average band D household in Wiltshire and Swindon will rise to £64.88 - an increase of £1.26 for the year.

The fire precept equates to a weekly cost of £1.25 to Band D homes to provide Wiltshire Fire & Rescue Service.

Michael Franklin

Partnerships & Community Engagement Manager(Wiltshire Council area)

March 2015







# **Update for Royal Wootton Bassett & Cricklade Area Board**

## **Culverhay Regeneration, Cricklade**

<b>Update from</b>	<b>Caroline Howlett</b>
<b>Date of Area Board Meeting</b>	18 <sup>th</sup> March 2015

### **Headlines/Key Issues**

- The Culverhay estate consists of almost 200 houses that were built between 1953 and 1957. It has a mixture of traditional build and PRC homes (Unity and Woolaway types). Over the years a high percentage of the homes have been sold under the Right to Buy and there is a good mix of rented and privately owned homes. As part of the PRC Asset Management Strategy Culverhay was identified as being suitable for redevelopment.
  - Several consultation events have been held with residents and a good picture has been built up of what the key issues are and how supportive residents are of redevelopment. On the basis of this consultation, along with the distribution of the PRC houses and land ownership, several areas for redevelopment have been identified, long with wider parking, traffic and public realm improvements for the overall estate.
  - The current scheme is proposing the demolition of 60 houses and bungalows and the development of circa 110 houses and bungalows for rent, shared ownership and outright sale. This includes 5 home owners who have agreed in principle to swap their old PRC houses for new homes.
  - Wiltshire Council have been consulted via the Pre-Application process and we are currently re-designing to take into account their comments.
  - The key risk to the project is the lack of capacity in the existing sewer system and Thames Water have been commissioned to undertake an Impact Assessment to advise on what off-site works may be required to facilitate the new homes. They have indicated that this could take up to June to complete and as we will need to include this in any drainage strategy we produce for the planning submission we will be reliant upon this being complete before we can submit our Planning Application.
  - Meanwhile the plans for the estate are being developed in consultation with the Planners Highways Teams and we will be going back out to the community to consult on them in April.
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# WOOTTON BASSETT SPORTS ASSOCIATION

Gerard Buxton Sports Ground, Rylands Way, Wootton Bassett, Wiltshire, SN4 8AY  
Tel: 01793 853380

## Relocation of Wootton Bassett Sports Association – Update to Area Board 18/03/2015

### **Background**

Wootton Bassett Sports Association (WBSA) is in the process of relocating from the 7 acre site at Rylands Way to a 23 acre site to the north of the Malmesbury Road and opposite the Ballards Ash sports ground. The Association hosts the Town's football, tennis, cricket and road running clubs, together with social clubs/members. The current site includes a football pitch, cricket pitch, four tennis courts, and associated clubhouse with changing and social rooms. The new site when fully developed will provide for a full size and floodlit 3<sup>rd</sup> generation artificial grass pitch (AGP), 2 cricket squares, 4 football pitches of varied sizes, 8 tennis courts, together with changing room and community/social facilities within the clubhouse.

### **Current Status**

I'm pleased to report that though progress slowed through Jan & Feb, the overall development work continues at the new site broadly to schedule for opening in July 2015.

The major achievements in the last two months are as follows:

1. Clubhouse – External walls sealed and internal membrane applied. Boarding applied to cellar and kitchen rooms. Value engineering of the mechanical and electrical design to return cost closer to budget. Interior design completed. Windows, drylining and roofing packages all tendered and appointed;
2. Highways – Technical design approved by Council officers, and phased roadworks plan approved. Note: see issue below;
3. General site works – completion of the attenuation pond and site drainage connection is ongoing as weather permits. Ground preparation for the artificial grass pitch, and tennis courts completed;
4. Operations – Website (RWBSA.org.uk) launched. Continued drafting of operational policies and procedures. General Manager job description developed and currently advertised. Grounds maintenance programmes defined, and consideration of how to resource is ongoing. Business plan development ongoing;
5. Capital budget – forecast currently over budget due to increased cost of securing contractors for some packages. Detailed scrutiny and value engineering of all packages being applied in order to seek to return to budget, with some items being excluded from development.

**ISSUE:** The Highways works include

- Resurfacing of a significant section of the road which is in a poor state of repair and would otherwise require resurfacing by Wiltshire Council;
- Installation of drainage to the carriageway which the current lack of is causing surface degradation that would require correction by Wiltshire Council.

***It is unreasonable for WBSA, as a voluntary run organisation, to carry the cost of these works, and WBSA ask the Area Board for its support in seeking a contribution from Wiltshire Council.***

Any local clubs or organisations interested in discussing the development and usage of the facilities then please contact me on the number below.

Paul Harrison  
Relocation Manager (Voluntary)  
Tel: 01793 855665





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Report to	Royal Wootton Bassett & Cricklade
Date of Meeting	18/03/2015
Title of Report	Community Area Grants

**1. Purpose of the report:**

To ask Councillors to consider the following applications seeking funding from the Royal Wootton Bassett & Cricklade Area Board.

<b>Application</b>	<b>Grant Amount</b>	Capital available £27,801.98 Revenue available £8,591.64
<b>Applicant:</b> Tockenham Village Hall <b>Project Title:</b> REFURBISHMENT OF TOCKENHAM VILLAGE HALL	£5000.00	
<b>Applicant:</b> Cricklade Town Hall <b>Project Title:</b> Cricklade Town Hall - Extra Chairs	£994.80	
<b>Applicant:</b> Lyneham Scout & Guide Association <b>Project Title:</b> Lyneham Scout & Guide HQ storage facility	£618.79	
<b>Applicant:</b> Royal Wootton Bassett Branch of Wilts & Berks Canal Trust <b>Project Title:</b> Studley Grange Wildlife Trail Installation of fencing	£2900.00	
<b>Applicant:</b> Wiltshire Portage <b>Project Title:</b> Wiltshire Portage ipad	£365.99	
<b>Applicant:</b> Cricklade & District Community Association <b>Project Title:</b> Walk to fitness, via improved safer walkway.	£1375.00	
<b>Applicant:</b> Royal Wootton Bassett Town Trust <b>Project Title:</b> Repatriation Archiving Project - Digitisation	£4700.00	

<b>Applicant:</b> Clyffe Pypard and Bushton Village Hall Committee <b>Project Title:</b> New heating control	£239.40	
<b>Applicant:</b> Royal Wootton Bassett Rugby Football Club <b>Project Title:</b> New Posts and Playing Pitch Access	£5,000	
<b>Applicant:</b> Marston Meysey Village Hall Association <b>Project Title:</b> Marston Meysey Village Hall New Central Heating System	£5000.00	
<b>Total grant amount requested at this meeting</b>	£21198.98 +£1,000 revenue	
<b>Total amount allocated so far</b>	£19591	

### **Councillor initiative:**

**To award £1,000 revenue for community initiatives to support the Magna Carta celebrations in 2015**

### **2. Main Considerations**

Councillors will need to be satisfied that grants awarded in the 2014/15 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2014/2015.

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

### **3. The applications**

<b>Applicant:</b> Tockenham Village Hall <b>Project Title:</b> REFURBISHMENT OF TOCKENHAM VILLAGE HALL	Amount Requested from Area Board: £5000.00	
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This application meets grant criteria 2014/15.

**Project Summary:** To help with costs for re-wiring the village hall and refurbishment.

**Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community:** We are looking to update our village hall. Tockenham is a rural community. We only have one community building and the committee have identified many areas that now needs updating. This includes re-wiring and refurbishment. This building is the backbone of the community. It allows all of the community to take part in community activities. We have coffee mornings, toddler groups, a social club, art groups, suppers. We are hoping with the refurbishment we can further use the hall for other activities.

<b>Applicant:</b> Cricklade Tennis Club <b>Project Title:</b> Cricklade Town Hall - Extra Chairs	Amount Requested from Area Board: £994.80	
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This application meets grant criteria 2014/15.

**Project Summary:** Cricklade Town Hall need some additional conference style chairs to accommodate the audience at our vibrant Cinema nights. The audience currently exceeds 100 attendees and there is a recognised shortage of comfortable chairs.

**Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community:** The wider Cricklade Community will benefit from the purchase of the new chairs which will provide more appropriate seating for the cinema screenings that take place regularly at the Town Hall, particularly the elderly who make up a large proportion of the attendees.

<b>Applicant:</b> Lyneham Scout & Guide Association <b>Project Title:</b> Lyneham Scout & Guide HQ storage facility	Amount Requested from Area Board: £618.79	
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This application meets grant criteria 2014/15.

**Project Summary:** We are asking for help to provide a storage facility at our new HQ to replace the tent we are currently using.

**Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community:** All members of Scouting and Guiding in Lyneham. Our new HQ will be available for members of the local community to use when not in use by our members.

<b>Applicant:</b> Royal Wootton Bassett Branch of Wilts & Berks Canal Trust <b>Project Title:</b> Studley Grange Wildlife Trail Installation of fencing	Amount Requested from Area Board: £2900.00	
This application meets grant criteria 2014/15.  <b>Project Summary:</b> The Wilts & Berks Canal Trust will work on the canal route alongside the Biffa landfill site during 2015. Tenders are being examined for the excavation of the canal and grants sought. A Peoples Millions lottery grant of £50,000 has been obtained to develop the environment along the route to encourage wildlife, including water voles. This will include an accessible footpath, and vegetation and tree planting. The lease with the owners of the site requires the Trust to bound the leased area with a stock proof fence to provide security to the closing landfill site. Area Board funding is asked towards costs of installing this fence.  <b>Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community:</b> Restoration of the Wilts & Berks Canal is in the Wiltshire Core Strategy & Green Infrastructure Plan. Links to LAW P13, health & well being, increase physical activity, P15 Economic Growth - increase in Tourism, P27 Biodiversity - green corridor for wildlife. The path will be open to the public with a wheelchair friendly surface. A local school and youth groups will be involved in planting and making bird-boxes, and will study wildlife arriving. Volunteers already maintain neighbouring sections of canal, and will install the fencing.		
<b>Applicant:</b> Wiltshire Portage <b>Project Title:</b> Wiltshire Portage ipad	Amount Requested from Area Board: £365.99	
This application meets grant criteria 2014/15.  <b>Project Summary:</b> To provide an ipad for children in the local area to assist with learning while receiving the Portage Service. The iPad can help with fine motor skills and hand eye coordination. The immediate cause and effect reaction of the sensitive screen is very important for these children and promotes continued attempts and activities. iPad activities can be very effective alongside traditional play activities. The numerous apps available enable very personalised planning for all children from those with severe and very complex needs to those on the autistic Spectrum.  <b>Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community:</b> Children and their families who receive the Portage Service. Many iPad apps can benefit children with additional needs where a simple touch of the screen has an effect, to		

drawing, puzzles, story books, music making, communication apps, numeracy and literacy. The iPad can help with fine motor skills and hand eye coordination. The immediate cause and effect and reaction of the sensitive screen is very important for these children and promotes continued attempts and activities. iPad activities can be very effective alongside traditional play activities. The numerous apps available enable very personalised planning for all children from those with severe and very complex needs to those on the autistic Spectrum.

<p><b>Applicant:</b> Cricklade &amp; District Community Association  <b>Project Title:</b> Walk to fitness, via improved safer walkway.</p>	<p>Amount Requested from Area Board:          £1375.00</p>	
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This application meets grant criteria 2014/15.

**Project Summary:** To repair a number of serious potholes, improve access for a large part of Cricklade through walking to the centre in stead of driving

**Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community:** The access from the rear of the building is a full of pot holes, and is dangerous to any customer venturing that way, not only customers but deliveries as well. In addition and more importantly, a number of customers and more importantly prospective customers either drive in, all of 3/4 mile, or do attend. If we could get this area repaired I am certain that we will increase the usage of the centre and there will be less people driving.

<p><b>Applicant:</b> Royal Wootton Bassett Town Trust  <b>Project Title:</b> Repatriation Archiving Project - Digitisation</p>	<p>Amount Requested from Area Board:          £4700.00</p>	
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This application meets grant criteria 2014/15.

**Project Summary:** To create a digitized online archive of a diverse range of material, including documents and images of items gifted to the people of Royal Wootton Bassett during the years when repatriated fallen military personnel came through the town. Guidance is being given by Peter Tyas Arts and Archives, Wiltshire Council and is supported by Jane Scott, whom Peter briefs. The collection is unique and of local and national historical and social importance. As well as a form of preservation, a catalogued and searchable digitized archive would also make the collection easier for use by local schools for study and research.

**Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community:** This project will benefit those interested in understanding, researching or curious about the social history of this time, by providing a digitised archive of all materials and documents

that make up a unique collection of gifts and messages of appreciation received between 2007 and 2011 for the support and respect shown to fallen military personnel repatriated to RAF Lyneham who came through the town. This includes documents such as letters, cards and e-mails, gifts of appreciation such as paintings, poems and music and a large number of photographs. It represents an historic period in the town's history, which led to the title of Royal bestowed in 2011. It also signifies an important link between the town and the military that has existed for many years.

<b>Applicant:</b> Clyffe Pypard and Bushton Village Hall Comittee <b>Project Title:</b> New heating control	Amount Requested from Area Board: £239.40	
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This application meets grant criteria 2014/15.

**Project Summary:** To install new heater control for the heaters in the village hall.

**Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community:** The management committee will find it easier to manage the hall and users will see a reduction in hire costs when savings from the solar panels filter through.

<b>Applicant:</b> Royal Wootton Bassett Rugby Football Club <b>Project Title:</b> New Posts and Playing Pitch Access	Amount Requested from Area Board: £5,000	
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This application meets grant criteria 2014/15.

**Project Summary:**RWB RFC will be installing 2 new sets of rugby posts to create 2 new pitches at Ballards Ash to cater for the increase in participation the club has seen since the move from Stoneover Lane. After the installation of both the disabled access footpath and spectator fencing a bottle neck was created which will be block paved and Astroturf-ed to make a safer and more user friendly access to the pitches.

**Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community:** The town of Royal Wootton Bassett has a population of around 12,000 inhabitants plus there are a number of local villages also serviced by RWB RFC. The baseline figure for people using the facility in 2013 for sport only (not including spectators or social visitors) was 20,227. In 2014 we estimate the number of users to be c24,000 with further increases expected in 2015 due to an increase in sports teams using the site. A significant percentage of the total number of users of the facilities at Ballards Ash come from outside the rugby club, and with the new clubhouse now open the number of uses for the facility has increased greatly. Alongside the two floodlit rugby pitches, 3 football pitches and a cricket square, Ballards Ash can now host events & other social gatherings,

conferences and weddings. The usage of the facility has grown significantly since the completion of the new facilities, and currently the club have on average 400-500 players using the facility for games of rugby or football and 600+ using the facility for training per week this does not include supporters or parents. RWBRFC is an RFU Accredited Club and enjoys the support of its 751 active members. We field three senior teams, a successful colts section and teams from under 6â€™s through to under 16â€™s and the club is continuing to grow at a steady rate. The facility also hosts Brinkworth Cats FC who have 100 members plus supporters and Wootton Bassett FC who have 345 male & female playing members plus supporters. The cricket pitch which is fully maintained by RWB RFC is utilised by both Wootton Bassett CC & Swindon CC and on average hosts 2 weekend games and 1 midweek game per week. The number of bookings for the facility is also steadily increasing. Due to the closure of the Civic Centre (Sept 2014) a number of local community groups are being displaced from their normal meeting rooms. The design of our club allows us to accommodate several of these organisations. This increase footfall to the site and increased event bookings. The project will contribute to both the Swindon Sports Strategy and the County Sports Partnership, however there are many more which will benefit from the improved facilities, the most significant of which is the Joint Strategic Assessment of Wiltshire (JSA). One of the aims of the JSA is to improve the health and well-being of residents through increased sports participation. The 2012/13 edition of the JSA of Wiltshire showed that 25.2% of adults in Wiltshire are obese, which is higher than the national average. The JSA also showed that Royal Wootton Bassett & Cricklade Community Area has the third highest number of military family accommodation properties of all Wiltshire's community areas. The proportion of homes in the Royal Wootton Bassett & Cricklade Community Area classified as of decent quality and the number of households experiencing some form of fuel poverty is both around the average for Wiltshire. Three Lower Super Output Areas (LSOAs) in Royal Wootton Bassett & Cricklade Community Area are in the most deprived 20% in Wiltshire. And 7.5% of families from RWB & Cricklade Community Area surveyed can be classified as vulnerable. We are also regularly used by other community groups and individuals for sporting and social activities, including Royal Wootton Bassett Town Council, RWB Community Foundation, local darts, pool and crib teams, the Royal Wootton Bassett Otters swimming club, scouts, sea cadets and a number of birthday parties and charity evenings. Greater use of the facility is also expected from MOD families following the major redevelopment, which is currently being undertaken at the nearby RAF Lyneham. The Royal Electrical & Mechanical Engineers (REME) who are relocating to the old RAF Lyneham site have already visited the site and will be using the facility as a base for regimental rugby. The marketing and publicity of the new facilities has already been very successful in the short period since moving in, and the club have secured regular usage by Ballards Ash Care Home who use the facility as an activities location, by Persimmon Homes for marketing events, and by the Royal Wootton Bassett & Cricklade Area Board as a location for their public meetings. Sponsorship has also been sourced from Browns Venues & Events Management, which has seen a number of businesses' using the facility to host seminars and staff meetings

through their direct marketing of RWBRFC. Because of this effective and efficient management of the new facilities, RWBRFC has already significantly increased turnover and usage of Ballards Ash since taking ownership. We are very committed to becoming a key facility within the local community for both social and sporting activity and will continue to strive to become a place that can be enjoyed by the whole community whilst still delivering our core purpose of community rugby. An improvement to RWBRFCs facilities will help encourage sporting participation, which in turn will help support a healthy lifestyle and help in the effort to reduce obesity levels amongst adults in Wiltshire.

Councillor Allison Bucknell	Amount Requested from Area Board: £1,000	
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This application meets grant criteria 2014/15.

During 2015 there will be a number of Legacy Projects promoted by Wiltshire Council in which our Area Board may wish to participate, particularly the Magna Carta event in Salisbury in June. The money requested will enable interested groups to prepare the materials for the pageant and displays and to organise transport to get them to Salisbury. As the groups are representing our Community Area, it seems right that we should offer financial assistance. This grant will support members of the Community Area who attend the event on our behalf will spend time together creating materials, which promotes joint working and creativity, also being part of the pageant promotes our Community Area as a whole.

**Report Author:**  
 Alison Sullivan, Royal Wootton Bassett & Cricklade Area Board  
 01249 706263

Grant Applications for Royal Wootton Bassett & Cricklade on 18/03/2015

ID	Grant Type	Project Title	Applicant	Amount Required
1187	Community Area Grant	REFURBISHMENT OF TOCKENHAM VILLAGE HALL	Tockenham Village Hall	£5000.00
1164	Community Area Grant	Cricklade Town Hall - Extra Chairs	Cricklade Town Hall	£994.80
1199	Community Area Grant	Lyneham Scout & Guide HQ storage facility	Lyneham Scout & Guide Association	£618.79
1181	Community Area Grant	Studley Grange Wildlife Trail Installation of fencing	Royal Wootton Bassett Branch of Wilts & Berks Canal Trust	£2900.00
1250		Supporting Legacy Projects for 2015	Wiltshire Council	£1000.00
1040	Digital Literacy Grant	Wiltshire Portage ipad	Wiltshire Portage	£365.99
1137	Community Area Grant	Walk to fitness, via improved safer walkway.	Cricklade & District Community Association	£1375.00
1158	Community Area Grant	Repatriation Archiving Project - Digitisation	Royal Wootton Bassett Town Trust	£4700.00
1163	Community Area Grant	New heating control	Clyffe Pypard and Bushton Village Hall Comittee	£239.40
1171	Community Area Grant	New Posts and Playing Pitch Access	Royal Wootton Bassett Rugby Football Club	£5,000
1190	Community Area Grant	Marston Meysey Village Hall New Central Heating System	Marston Meysey Village Hall Association	£5000.00

ID	Grant Type	Project Title	Applicant	Amount Required
1187	Community Area Grant	REFURBISHMENT OF TOCKENHAM VILLAGE HALL	Tockenham Village Hall	£5000.00

**Submitted:** 03/02/2015 20:18:38

**ID:** 1187

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

REFURBISHMENT OF TOCKENHAM VILLAGE HALL

**6. Project summary:**

To help with costs for re-wiring the village hall and refurbishment.

**7. Which Area Board are you applying to?**

Royal Wootton Bassett & Cricklade

**Electoral Division**

Lyneham

**8. What is the Post Code of where the project is taking place?**

sn4 7pj

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Arts, crafts and culture

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**



10/2014

**Total Income:**

£7800.00

**Total Expenditure:**

£4790.00

**Surplus/Deficit for the year:**

£3010.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£11500.00

**Why can't you fund this project from your reserves:**

The total cost of the refurbishment is £30,000. We are looking to achieve this with grants, community fundraising and reserves but need support from area board to help.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£10018.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
RE WIRE	5148.00	OUR RESERVES	yes	2500.00
BAR AREA REFURBISHMENT	4870.00	OUR RESERVES	yes	2500.00
Total	<b>£10018</b>			<b>£5000</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

We are looking to update our village hall. Tockenham is a rural community. We only have one community building and the committee have identified many areas that now needs updating. This includes re-wiring and refurbishment. This building is the backbone of the

community. It allows all of the community to take part in community activities. We have coffee mornings, toddler groups, a social club, art groups, suppers. We are hoping with the refurbishment we can further use the hall for other activities.

**14. How will you monitor this?**

Our activities are monitored by the committee on a monthly basis.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We have other grant applications in place, we have reserves and we are fundraising to ensure the project is completed as a whole.

**16. Is there anything else you think we should know about the project?**

The total refurbishment of the hall will cost approximately Â£30,000

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1164	Community Area Grant	Cricklade Town Hall - Extra Chairs	Cricklade Town Hall	£994.80
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**Submitted:** 25/01/2015 11:33:27

**ID:** 1164

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Cricklade Town Hall - Extra Chairs

**6. Project summary:**

Cricklade Town Hall need some additional conference style chairs to accommodate the audience at our vibrant Cinema nights. The audience currently exceeds 100 attendees and there is a recognised shortage of comfortable chairs.

**7. Which Area Board are you applying to?**

Royal Wootton Bassett & Cricklade

**Electoral Division**

Cricklade and Latton

**8. What is the Post Code of where the project is taking place?**

SN6 6AE

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Inclusion, diversity and community spirit

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

09/2014

**Total Income:**

£24077.74

**Total Expenditure:**

£25615.74

**Surplus/Deficit for the year:**

£-1538.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£7436.00

**Why can't you fund this project from your reserves:**

We are already working to a budget that is anticipating a further loss of Â£2,023 in the current financial year and our expenditure is already in excess of the budgeted figure. The Trustees believe that it would be imprudent to incur further discretionary expenditure without it being matched via grants.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£994.80		
Total required from Area Board		£994.80		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed
20 x Chairs	994.80			£
Total	<b>£994.8</b>			<b>£0</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Royal Wootton Bassett & Cricklade

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The wider Cricklade Community will benefit from the purchase of the new chairs which will provide more appropriate seating for the cinema screenings that take place regularly at the

Town Hall, particularly the elderly who make up a large proportion of the attendees.

**14. How will you monitor this?**

The Cinema Group obtain feedback from their customers at each showing.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Not applicable

**16. Is there anything else you think we should know about the project?**

Not applicable

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1199	Community Area Grant	Lyneham Scout & Guide HQ storage facility	Lyneham Scout & Guide Association	£618.79
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**Submitted:** 10/02/2015 15:38:33

**ID:** 1199

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Lyneham Scout & Guide HQ storage facility

**6. Project summary:**

We are asking for help to provide a storage facility at our new HQ to replace the tent we are currently using.

**7. Which Area Board are you applying to?**

Royal Wootton Bassett & Cricklade

**Electoral Division**

Lyneham

**8. What is the Post Code of where the project is taking place?**

SN15 4PZ

**9. Please tell us which theme(s) your project supports:**

Children & Young People

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

02/2015

**Total Income:**

£8570.62

**Total Expenditure:**

£12781.29

**Surplus/Deficit for the year:**

£8072.58

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£3861.91

**Why can't you fund this project from your reserves:**

The money we have available is earmarked for purchasing equipment needed for our new HQ and to repay a loan we received, which has enabled us to progress this far.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£618.79		
Total required from Area Board		£618.79		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Wooden workshop	499.99			
Paving slabs for base	118.80			
Total	<b>£618.79</b>			<b>£0</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Royal Wootton Bassett & Cricklade

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

All members of Scouting and Guiding in Lyneham. Our new HQ will be available for members of the local community to use when not in use by our members.

**14. How will you monitor this?**

All bookings will be monitored by our Secretary and regular audits made of who is using it and when.

**15. If your project will continue after the Wiltshire Council funding runs out, how will**

**you continue to fund it?**

Our regular user is will pay a termly rent. Other bookings will be charged for using the facility. Regular fundraising will continue.

**16. Is there anything else you think we should know about the project?**

Our new HQ has to date cost Â£120,000+. This is the final job that needs to be done.

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1181	Community Area Grant	Studley Grange Wildlife Trail Installation of fencing	Royal Wootton Bassett Branch of Wilts & Berks Canal Trust	£2900.00
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**Submitted:** 30/01/2015 18:52:59

**ID:** 1181

**Current Status:** Application Appraisal



**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Studley Grange Wildlife Trail Installation of fencing

**6. Project summary:**

The Wilts & Berks Canal Trust will work on the canal route alongside the Biffa landfill site during 2015. Tenders are being examined for the excavation of the canal and grants sought. A People's Millions lottery grant of £50,000 has been obtained to develop the environment along the route to encourage wildlife, including water voles. This will include an accessible footpath, and vegetation and tree planting. The lease with the owners of the site requires the Trust to bound the leased area with a stock proof fence to provide security to the closing landfill site. Area Board funding is asked towards costs of installing this fence. Area Board Grant 2013/2014 We were awarded £489 on 25/09/2013 to install a new seat on the canal towpath near Templars Firs. This was ordered through RWB Town Council in order to match the design of existing seats at each end of the length. The seat was installed by volunteers and photos were shown at the Area Board meeting on 21st January 2015 (pdf attached) Overall project at Studley Grange The plan for the overall project has become more firm since this application was submitted. There are two phases. The first phase is to excavate and profile the canal for which we have accepted a tender from Land & Water Services Limited. (They have a track record of waterway engineering on canals and waterways across the UK, including recent work on the Somerset levels.) The second phase is creation of the towpath and wildlife trail. An application is proceeding for a landfill tax grant of from Viridor of £350,000; £4,000 has been awarded by Inland Waterway Association; we have a promise of a substantial grant from a private Trust subject to match funding and an appeal is being made to Canal Trust members and supporters. We have been awarded £50,000 from the People's Millions, for the second phase. This grant from the Area Board for the fencing will help not only with the direct finance, but it will also support our application to other funders.

**7. Which Area Board are you applying to?**

Royal Wootton Bassett & Cricklade

**Electoral Division**

Wootton Bassett East

**8. What is the Post Code of where the project is taking place?**

SN4 9QT

**9. Please tell us which theme(s) your project supports:**

Children & Young People  
Countryside, environment and nature  
Health, lifestyle and wellbeing  
Heritage, history and architecture  
Inclusion, diversity and community spirit  
Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2014

**Total Income:**

£321801.00

**Total Expenditure:**

£243459.00

**Surplus/Deficit for the year:**

£78342.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£10109.00

**Why can't you fund this project from your reserves:**

The free reserves are held for the running and work on the whole canal. There are a number of projects all along the 65 miles of the canal and fund-raising is done for each individually. The surplus was quite high for us because there was money in the accounts for the purchase of the Peterborough Arms and this transaction went through after the end of the accounting year.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£8700.00		
Total required from Area Board		£2900.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Fence posts	1600.00	Volunteer		5600.00

		matched funding	
Fencing wire	1000.00	Own funding	200.00
Barbed wire	500.00		
Labour costs	5600.00		
<b>Total</b>	<b>£8700</b>		<b>£5800</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Royal Wootton Bassett & Cricklade

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Restoration of the Wilts & Berks Canal is in the Wiltshire Core Strategy & Green Infrastructure Plan. Links to LAW P13, health & well being, increase physical activity, P15 Economic Growth - increase in Tourism, P27 Biodiversity - green corridor for wildlife. The path will be open to the public with a wheelchair friendly surface. A local school and youth groups will be involved in planting and making bird-boxes, and will study wildlife arriving. Volunteers already maintain neighbouring sections of canal, and will install the fencing.

**14. How will you monitor this?**

By counting the number of new water vole burrows made in the banks, the number of volunteers involved in the project, and the number of local groups and schools using the trail for teaching about diverse wildlife.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Locally money is raised by events, lotteries, selling merchandise. Funding is also sought from charitable trusts, donations, legacies etc.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1250		Supporting Legacy Projects for 2015	Wiltshire Council	£1000.00
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**Submitted:** 09/03/2015 09:33:03

**ID:** 1250

**Current Status:** Application Received

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Supporting Legacy Projects for 2015

**6. Project summary:**

During 2015 there will be a number of Legacy Projects promoted by Wiltshire Council in which our Area Board may wish to participate, particularly the Magna Carta event in Salisbury in June. The money requested will enable interested groups to prepare the materials

for the pageant and displays and to organise transport to get them to Salisbury. As the groups are representing our Community Area, it seems right that we should offer financial assistance.

**7. Which Area Board are you applying to?**

Royal Wootton Bassett & Cricklade

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SP1 2EJ

**9. Please tell us which theme(s) your project supports:**

Children & Young People

2012 Olympic Legacy

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Inclusion, diversity and community spirit

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

**Total Income:**

£

**Total Expenditure:**

£

**Surplus/Deficit for the year:**

£

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£

**Why can't you fund this project from your reserves:**

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost £1000.00

Total required from Area Board £1000.00

Expenditure £ Income Tick if income £

(Itemised expenditure)		(Itemised income)	confirmed	
Materials and transport	1000.00	None	yes	0.00
Total	<b>£1000</b>			<b>£0</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Royal Wootton Bassett & Cricklade

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Members of the Community Area who attend the event on our behalf will spend time together creating materials, which promotes joint working and creativity, also being part of the pageant promotes our Community Area as a whole.

**14. How will you monitor this?**

Success will be measured by attendance at the historic Pageant in Salisbuy on June 15th along with other Community Areas.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

no

**16. Is there anything else you think we should know about the project?**

n/a

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health &

Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1040	Digital Literacy Grant	Wiltshire Portage ipad	Wiltshire Portage	£365.99
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**Submitted:** 25/11/2014 16:24:49

**ID:** 1040

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Digital Literacy Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Wiltshire Portage ipad

**6. Project summary:**

To provide an ipad for children in the local area to assist with learning while receiving the Portage Service. The iPad can help with fine motor skills and hand eye coordination. The immediate cause and effect reaction of the sensitive screen is very important for these children and promotes continued attempts and activities. iPad activities can be very effective alongside traditional play activities. The numerous apps available enable very personalised planning for all children from those with severe and very complex needs to those on the autistic Spectrum.

**7. Which Area Board are you applying to?**

Royal Wootton Bassett & Cricklade

**Electoral Division**

Wootton Bassett North

**8. What is the Post Code of where the project is taking place?**

SN4

**9. Please tell us which theme(s) your project supports:**

Children & Young People

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2014

**Total Income:**

£123000.00

**Total Expenditure:**

£128550.00

**Surplus/Deficit for the year:**

£5550.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£0.00

**Why can't you fund this project from your reserves:**

We currently have a deficit and fundraise to provide sufficient funding to service the children that require Portage. We have to fundraise for items such as ipads that make a real difference to the learning experience of the children.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£365.99		
Total required from Area Board		£365.99		
Expenditure		Income		Tick if income
(Itemised	£	(Itemised		confirmed
expenditure)		income)		£
ipad	305.99			
Big grips frame	33.00			
Stand	22.00			
Post and	5.00			



package

Total                      **£365.99**    **£0**

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Royal Wootton Bassett & Cricklade

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Children and their families who receive the Portage Service. Many iPad apps can benefit children with additional needs where a simple touch of the screen has an effect, to drawing, puzzles, story books, music making, communication apps, numeracy and literacy. The iPad can help with fine motor skills and hand eye coordination. The immediate cause and effect and reaction of the sensitive screen is very important for these children and promotes continued attempts and activities. iPad activities can be very effective alongside traditional play activities. The numerous apps available enable very personalised planning for all children from those with severe and very complex needs to those on the autistic Spectrum.

**14. How will you monitor this?**

Home Visitors record progress at every visit and feedback information to parents and carers.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Item will be purchased and used on home visits

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1137	Community Area Grant	Walk to fitness, via improved safer walkway.	Cricklade & District Community Association	£1375.00
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**Submitted:** 14/01/2015 12:00:44

**ID:** 1137

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Walk to fitness, via improved safer walkway.

**6. Project summary:**

To repair a number of serious potholes, improve access for a large part of Cricklade through walking to the centre in stead of driving

**7. Which Area Board are you applying to?**

Royal Wootton Bassett & Cricklade

**Electoral Division**

Cricklade and Latton

**8. What is the Post Code of where the project is taking place?**

SN6 6JW

**9. Please tell us which theme(s) your project supports:**

Health, lifestyle and wellbeing

Safer communities

Sport, play and recreation

Transport and roads

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2014

**Total Income:**

£487000.00

**Total Expenditure:**

£492000.00

**Surplus/Deficit for the year:**

£5000.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£0.00

**Why can't you fund this project from your reserves:**

We can pay - but this is not a priority - as our priority investment is in maintaining the equipment, and fabric inside the building. So this type of expenditure always gets deferred

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost £2750.00

Total required from Area Board £1375.00

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Complete Works as att.	2750.00	Cricklade Tri 2014	yes	700.00
		Cricklade Tri 2013	yes	675.00

Total                      **£2750**    **£1375**

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Royal Wootton Bassett & Cricklade

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The access from the rear of the building is a full of pot holes, and is dangerous to any customer venturing that way, not only customers but deliveries as well. In addition and more importantly, a number of customers and more importantly prospective customers either drive in, all of 3/4 mile, or do attend. If we could get this area repaired I am certain that we will increase the usage of the centre and there will be less people driving.

**14. How will you monitor this?**

Through a survey once the work is done, of those that now walk.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

N/A

**16. Is there anything else you think we should know about the project?**

N/A

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1158	Community Area Grant	Repatriation Archiving Project - Digitisation	Royal Wootton Bassett Town Trust	£4700.00
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**Submitted:** 23/01/2015 13:30:47

**ID:** 1158

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

Yes

**4. If yes, please state why this project cannot be funded from the Parish Precept**

This project is being backed and facilitated by Royal Wootton Bassett Town Council working in partnership with the Town Trust, for the benefit of the local community. The project clearly has a significance that reaches beyond the residents of the town who are the custodians of this precious collection.

**5. Project title?**

Repatriation Archiving Project - Digitisation

**6. Project summary:**

To create a digitized online archive of a diverse range of material, including documents and images of items gifted to the people of Royal Wootton Bassett during the years when repatriated fallen military personnel came through the town. Guidance is being given by Peter Tyas Arts and Archives, Wiltshire Council and is supported by Jane Scott, whom Peter briefs. The collection is unique and of local and national historical and social importance. As well as a form of preservation, a catalogued and searchable digitized archive would also make the

collection easier for use by local schools for study and research.

**7. Which Area Board are you applying to?**

Royal Wootton Bassett & Cricklade

**Electoral Division**

Wootton Bassett North

**8. What is the Post Code of where the project is taking place?**

SN4 7AU

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Arts, crafts and culture

Heritage, history and architecture

Inclusion, diversity and community spirit

Technology & Digital literacy

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2014

**Total Income:**

£16,894

**Total Expenditure:**

£21,834

**Surplus/Deficit for the year:**

£81,060

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£86,000

**Why can't you fund this project from your reserves:**

The application has been made in the name of the Town Trust. However, we are unable to use the Town Trust funds as this is set aside for the purpose of maintenance of the Town Hall and the area around this historic building. This can be a significant sum and last year in the region of £22,000 was spent on repairs and maintenance. Should anything happen, it is important that the funds are there to draw upon – for example, we are noticing that the pillars are being affected by the traffic which passes by so closely to the Town Hall (the High Street is actually quite a busy road, including for lorries). The Repatriation Project is something that is quite different and something for which we have no funds to undertake

properly. We have done what we can in the form of office space and officer time to move the project forward, and while we are very happy to continue to do this, we are very aware that the skills and finances necessary to actually preserve, archive and exhibit the collection are beyond us. Also, the collection and the project are of county-wide and national significance rather than local significance alone. Those who sent the materials – letters, cards, gifts, awards, plaques, paintings, music, poetry, etc, etc – are from all over the country (and the world), and while the collection is a part of Bassett's heritage, it is also a part of the county's and the nation's heritage. A Working Party was created in 2011, which worked hard to organise and protect the collection. However, with very limited space and no specialist equipment the scale of the project became apparent and we realised that we need help, include financial assistance. I believe the collection is of such significance and interest to people that it is very important it is digitised, archived and catalogued for today and future generations. But we need financial help to achieve this. While Bassett is the proud custodian of the collection, it is inappropriate to take funds from the iconic and historic Town Hall, which needs those funds itself, funds that were never intended for use in this way and which could put the Town Hall at risk should the worst happen. The aim, ultimately, is to firstly archive and preserve the collection and digitisation is a big step towards that. This secures it for everyone. Then it is available for education, exhibition and evaluation.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£9400.00		
Total required from Area Board		£4700.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Archiving	4700.00	Volunteer Time	yes	4700.00
<b>Total</b>	<b>£4700</b>			<b>£4700</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes

**12. If so, which Area Boards?**

Royal Wootton Bassett & Cricklade

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

This project will benefit those interested in understanding, researching or curious about the social history of this time, by providing a digitised archive of all materials and documents that make up a unique collection of gifts and messages of appreciation received between 2007 and 2011 for the support and respect shown to fallen military personnel repatriated to RAF Lyneham who came through the town. This includes documents such as letters, cards and e-

mails, gifts of appreciation such as paintings, poems and music and a large number of photographs. It represents an historic period in the town's history, which led to the title of "Royal" bestowed in 2011. It also signifies an important link between the town and the military that has existed for many years.

**14. How will you monitor this?**

Number of visitors to the archive will be recorded; the archive will be available to all members of the public; the archive will be open to schools, colleges, universities and individuals for academic study; the archive will be available to local historians.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Funding from the Heritage Lottery Fund and a partnership of Royal Wootton Bassett Town Council, Wiltshire Council, the University of Liverpool and crucially, the local community and local volunteers.

**16. Is there anything else you think we should know about the project?**

This forms part of " " but is not subject to " " a larger Repatriation Archiving Project, which will incorporate the conservation and exhibiting of the collection, local community engagement and provide the opportunity for learning skills, education and academic study.

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.



1163	Community Area Grant	New heating control	Clyffe Pypard and Bushton Village Hall Comittee	£239.40
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**Submitted:** 25/01/2015 09:06:02

**ID:** 1163

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

New heating control

**6. Project summary:**

To install new heater control for the heaters in the village hall.

**7. Which Area Board are you applying to?**

Royal Wootton Bassett & Cricklade

**Electoral Division**

Lyneham

**8. What is the Post Code of where the project is taking place?**

SN4 7PX

**9. Please tell us which theme(s) your project supports:**

Arts, crafts and culture

Countryside, environment and nature

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Recycling and green initiatives

Sport, play and recreation

If Other (please specify)

**10. Finance:****10a. Your Organisation's Finance:****Your latest accounts:**

07/2014

**Total Income:**

£4386.24

**Total Expenditure:**

£5028.38

**Surplus/Deficit for the year:**

£642.14

**Free reserves currently held:****(money not committed to other projects/operating costs)**

£2592.38

**Why can't you fund this project from your reserves:**

The village hall recently installed solar pannels on the roof , this was funded by loans from residents, untill those loans are repaid the hall does not have any surplus money to spend on improvements.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£239.40		
Total required from Area Board		£239.40		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed
supply and fit controler	239.40			£
Total		<b>£239.4</b>		<b>£0</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Royal Wootton Bassett &amp; Cricklade

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The management committee will find it easier to manage the hall and users will see a reduction in hire costs when savings from the solar panels filter through.

**14. How will you monitor this?**

we should see a reduction in electricity consumed and a reduction in the bills.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

It's a one off capital expenditure. No further funding required

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some projects these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1171	Community Area Grant	New Posts and Playing Pitch Access	Royal Wootton Bassett Rugby Football Club	£5,000
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**Submitted:** 27/01/2015 17:17:12

**ID:** 1171

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£5001+

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

New Posts and Playing Pitch Access

**6. Project summary:**

RWB RFC will be installing 2 new sets of rugby posts to create 2 new pitches at Ballards Ash to cater for the increase in participation the club has seen since the move from Stonover Lane. After the installation of both the disabled access footpath and spectator fencing a bottle neck was created which will be block paved and astroturfed to make a safer and more user friendly access to the pitches.

**7. Which Area Board are you applying to?**

Royal Wootton Bassett & Cricklade

**Electoral Division**

Wootton Bassett North

**8. What is the Post Code of where the project is taking place?**

SN4 8DS

**9. Please tell us which theme(s) your project supports:**

Health, lifestyle and wellbeing

Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2014

**Total Income:**

£226118.52

**Total Expenditure:**

£169159.43

**Surplus/Deficit for the year:**

£56959.09

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£10407.08

**Why can't you fund this project from your reserves:**

Our income for the period included 122,333 of grant income received to fund ongoing development works. The cash surplus at the year end is a mix of these grant monies which had yet to be paid away and funds raised by our minis and juniors section to fund their end of season tours which are generally undertaken in April and May.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£17582.00		
Total required from Area Board		£5,000		
Expenditure (Itemised £ expenditure)		Income (Itemised income)	Tick if income confirmed	£
Supply & Fit Astro turf & Block Paving	9825.00	Current reserves & Fundraising	yes	8791.00
Supply 2 sets of posts, fitting of 3 sets of posts	7757.00			
Total	<b>£17582</b>			<b>£8791</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Royal Wootton Bassett & Cricklade

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The town of Royal Wootton Bassett has a population of around 12,000 inhabitants plus there are a number of local villages also serviced by RWB RFC. The baseline figure for people using the facility in 2013 for sport only (not including spectators or social visitors) was 20,227. In 2014 we estimate the number of users to be c24,000 with further increases expected in 2015 due to an increase in sports teams using the site. A significant percentage of the total number of users of the facilities at Ballard's Ash come from outside the rugby club, and with the new clubhouse now open the number of uses for the facility has increased greatly. Alongside the two floodlit rugby pitches, 3 football pitches and a cricket square, Ballard's Ash can now host events & other social gatherings, conferences and weddings. The usage of the facility has grown significantly since the completion of the new facilities, and currently the club have on average 400-500 players using the facility for games of rugby or football and 600+ using the facility for training per week this does not include supporters or parents. RWBRFC is an RFU Accredited Club and enjoys the support of its 751 active members. We field three senior teams, a successful colts section and teams from under 6's through to under 16's and the club is continuing to grow at a steady rate. The facility also hosts Brinkworth Cats FC who have 100 members plus supporters and Wootton Bassett FC who have 345 male & female playing members plus supporters. The cricket pitch which is fully maintained by RWB RFC is utilised by both Wootton Bassett CC & Swindon CC and on average hosts 2 weekend games and 1 midweek game per week. The number of bookings for the facility is also steadily increasing. Due to the closure of the Civic Centre (Sept 2014) a number of local community groups are being displaced from their normal meeting rooms. The design of our club allows us to accommodate several of these organisations. This increase footfall to the site and increased event bookings. The project will contribute to both the Swindon Sports Strategy and the County Sports Partnership, however there are many more which will benefit from the improved facilities, the most significant of which is the Joint Strategic Assessment of Wiltshire (JSA). One of the aims of the JSA is to improve the health and well-being of residents through increased sports participation. The 2012/13 edition of the JSA of Wiltshire showed that 25.2% of adults in Wiltshire are obese, which is higher than the national average. The JSA also showed that Royal Wootton Bassett & Cricklade Community Area has the third highest number of military family accommodation properties of all Wiltshire's community areas. The proportion of homes in the Royal Wootton Bassett & Cricklade Community Area classified as of decent quality and the number of households experiencing some form of fuel poverty is both around the average for Wiltshire. Three Lower Super Output Areas (LSOAs) in Royal Wootton Bassett & Cricklade Community Area are in the most deprived 20% in Wiltshire. And 7.5% of families from RWB & Cricklade Community Area surveyed can be classified as vulnerable. We are also regularly used by other community groups and individuals for sporting and social activities, including Royal Wootton Bassett Town Council, RWB Community Foundation, local darts, pool and crib teams, the Royal Wootton Bassett Otters swimming club, scouts, sea cadets and a number of birthday parties and charity evenings. Greater use of the facility is also expected from MOD families following the major redevelopment, which is currently being undertaken at the nearby RAF Lyneham. The Royal Electrical & Mechanical Engineers (REME) who are relocating to the old RAF Lyneham site have already visited the site and will be using the facility as a base for regimental rugby. The marketing and publicity of the new facilities has already been very successful in the short period since moving in, and the club have secured regular usage by Ballard's Ash Care Home who use the facility as an activities location, by Persimmon Homes for marketing events, and by the Royal Wootton

Bassett & Cricklade Area Board as a location for their public meetings. Sponsorship has also been sourced from Browns Venues & Events Management, which has seen a number of businesses\ using the facility to host seminars and staff meetings through their direct marketing of RWBRFC. Because of this effective and efficient management of the new facilities, RWBRFC has already significantly increased turnover and usage of Ballards Ash since taking ownership. We are very committed to becoming a key facility within the local community for both social and sporting activity and will continue to strive to become a place that can be enjoyed by the whole community whilst still delivering our core purpose of community rugby. An improvement to RWBRFC's facilities will help encourage sporting participation, which in turn will help support a healthy lifestyle and help in the effort to reduce obesity levels amongst adults in Wiltshire.

**14. How will you monitor this?**

The club regularly uses quality of experience surveys with our membership to ensure the facilities on offer are continually evolving and are kept to a standard that will encourage visitors to become regular users. Because of the effective and efficient management of the new facilities, RWB RFC has already significantly increased turnover and usage of Ballards Ash since taking ownership. We are very committed to becoming a key facility within the local community for both social and sporting activity and will continue to strive to become a place that can be enjoyed by the whole community whilst delivering our core purpose of rugby union.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

NA

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1190	Community Area Grant	Marston Meysey Village Hall New Central Heating System	Marston Meysey Village Hall Association	£5000.00
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**Submitted:** 05/02/2015 12:54:58

**ID:** 1190

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

Not applicable

**5. Project title?**

Marston Meysey Village Hall New Central Heating System

**6. Project summary:**

Installation of new gas fired boiler and central heating system which will also supply hot water to the kitchen and toilets. This will include six large radiators, 3 smaller ones, all necessary pipe work, valves and control system. This is to replace three existing but elderly gas convector heaters which the contractor will also be required to remove, including capping off old pipes and making good as necessary.

**7. Which Area Board are you applying to?**

Royal Wootton Bassett & Cricklade

**Electoral Division**

Cricklade and Latton



**8. What is the Post Code of where the project is taking place?**

SN6 6LQ

**9. Please tell us which theme(s) your project supports:**

Children & Young People  
Health, lifestyle and wellbeing  
Heritage, history and architecture  
Inclusion, diversity and community spirit  
Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

10/2014

**Total Income:**

£10563.54

**Total Expenditure:**

£4495.18

**Surplus/Deficit for the year:**

£6068.36

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£17435.11

**Why can't you fund this project from your reserves:**

The Free Reserves shown (17435.11) represents the surplus for the year to 31 October 2014 (6068.36) plus the accumulated surplus brought forward from previous years (11366.75). Our Hall is a very old building, constructed in about 1878 as a school and used as such until about 1924. Its tiled roof is as old as the building but has been patched from time to time over the years as required with replacement tiles. However the entire roof will need to be replaced in the not too distant future as the wooden battens to which the tiles are attached, and their fastenings, are rotting. For this reason we have been actively fund raising in recent years particularly for the roof works which are likely to cost in excess of Â£30,000, including insulation to modern standards. 2013-14 was an exceptional year and the record surplus raised is the fruit of a number of very successful fund raising events held during the year. We wish to continue our policy of upgrading the Hall and its facilities, but would like to do so without using any more than is necessary of the reserves we are building up towards meeting the roof replacement costs.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£10049.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed    £
Materials	3629.00		Our reserves	5045.00
VAT on Materials	726.00			
Labour	4600.00			
VAT on Labour	920.00			
Sludge collection unit	145.00			
VAT on Sludge collection unit	29.00			
<b>Total</b>		<b>£10049</b>		<b>£5045</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Royal Wootton Bassett &amp; Cricklade

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Village residents, who are the principal users of the Hall, and other visitors. They will benefit from a more efficient heating system, which can be controlled to remain on at a low heat through the winter to prevent frost damage, but raised when the Hall is in use.

**14. How will you monitor this?**

By recording the number of village Hall users and carrying out surveys from time to time to ask them their experience of the new heating system and other improvements to the facilities.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We have applied for a grant of just under one half of the projected cost on the basis that we will provide the balance from the Association's funds. If the actual cost exceeds the projected we will have to use more of the Association's funds.

**16. Is there anything else you think we should know about the project?****17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.



## Emergency Planning

### Royal Wootton Bassett

- The Community Emergency Co-ordinator is Councillor Ian Ferris [[ifwrbcb@btinternet.com](mailto:ifwrbcb@btinternet.com)]
- A rough draft of the Community Resilience Plan has been typed up with a start made on the Local Risk Assessment showing what the Community Resilience Group can do to prepare and also an Action Plan. A start has also been made on the list of local skills and resources such as Doctors etc. as well as Key Locations for use as places of safety.
- There is still work to be done on these sections but by far the biggest stumbling block is locating volunteers. We have publicized the need for volunteers on line, [our web site and facebook page] and also in the local Community Magazine but so far have only had two replies.

### Marston Meysey

- Marston Meysey has an email list that is to be used to warn residents and is sufficiently small for door to door if reqd.
- There is one “vulnerable” resident on our radar.
- The electricity company has an action plan. They know the reqd position for their support truck in the event of an outage.
- We have flood signs and cones and 1 high viz jacket. We are awaiting the flood pack from Wilts Council.
- Simon Ballard is the point of contact with the council 07738 110377 [simon@ballardweb.com](mailto:simon@ballardweb.com) but we have no designated individual responsible for Emergency Planning



# Agenda Item 8

## **Update for Royal Wootton Bassett & Cricklade Area Board**

<b>Name of Parish/Town Council</b>	<b>Royal Wootton Bassett</b>
<b>Date of Area Board Meeting</b>	18 <sup>th</sup> March 2015

### **Headlines/Key successes**

- The Civic Centre is now on the open market for sale with Loveday & Loveday. Planning permission has been approved for 6 x two bed flats and 4 x one or two bed houses.
- The Jubilee Lake Tea Rooms are now open March – end October.

### **Projects**

- Royal Wootton Bassett Town Council's application for a License for signage outside Sainsbury's supermarket has been granted and the RWB Town Team will be working to enhance and refurbish the sign
- We are already receiving enquiries about this year's Christmas Lights and Shopping Event! Bookings can now be taken for stalls. There will be a number of stalls reserved for charities, who will receive a discount.
- Copies of the Royal Wootton Bassett Town Guide 2015-2016 are available now.
- Refurbishment work at Woodshaw Play Area is on schedule to be open by Easter.
- Members currently sought for CCTV, Jubilee Lake Group and Town Team. Please call the Royal Wootton Bassett Town Council office on 01793 850222 for information.

### **Forthcoming events/Diary dates**

- Mayor Making will take place on 13<sup>th</sup> May 2015 at St. Bartholomew & All Saints Church, Royal Wootton Bassett. All warmly invited to attend.
- The fifth Bulletin newsletter will be available at the end of March 2015.
- Royal Wootton Bassett Town Council office will be taking part in Wig Wednesday on 20<sup>th</sup> May 2015. Wigs will be worn and homemade cakes will be sold to raise funds for CLIC Sargent (for children with cancer).

Signed:

Date: January 2015





# **Update for Royal Wootton Bassett & Cricklade Area Board**

<b>Update from</b>	<b>Cricklade Town Council</b>
<b>Date of Area Board Meeting</b>	18 <sup>th</sup> March 2015

## **Headlines/Key Issues**

- I am delighted to have been appointed as Town Clerk to Cricklade. I am looking forward to this role and to continue building the relationships I have developed during the last 7 years in my role as Assistant Town Clerk. I have a great team assisting me and we will continue working with the Cricklade community to keep Cricklade the special place that it is. We will shortly be recruiting a new Deputy Town Clerk to complete our dedicated team.

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- The Neighbourhood Planning Working Party has recently published the Second Public Consultation (Housing) Report stage of consultation. A copy of the document can be found on the website and hard copies are available on the Council offices.

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- The dog awareness campaign (supported by the Area Board) held 7<sup>th</sup> to 14<sup>th</sup> February was well received, with a marked decrease in dog fouling around the town. The two Saturday events held in the High Street by Councillors, giving out leaflets, badges and bags was very successful. The Dogs Trust joined us on the first Saturday providing a free micro chipping service, 15 dogs were chipped during the day. The short story competition "There's no such thing as a dog poo fairy" is open to adults and children and runs until 27<sup>th</sup> March.

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- Photography competition, open to all photographers. The theme for the first quarter is Winter in Cricklade. Entries must be received by 10am on Friday, 27<sup>th</sup> March 2015. Details of the competition can be found on the Council's website.

## **Forthcoming events/Diary dates**

- All our events are posted on the website [www.cricklade-tc.gov.uk](http://www.cricklade-tc.gov.uk)
- Fritillary Watch  
The display of snakeshead fritillaries in Cricklade's North Meadow is one of England's wildlife spectacles. Visit our website to keep up to date with news of the fritillaries via the 'Fritillary Watch' link and find details of Court Leet Guided Walks and the Fritillary Tea Rooms opening hours.
- Via Roma comes to Cricklade  
The Cricklade "Via Roma" Sportive Bike Ride, takes place at 8.30am on 22 March, this is a non competitive road race over two distances, open to all start and finish at the Cricklade Leisure Centre.

Signed: Tina Jones

Date: 9<sup>th</sup> March 2015

